



ACH/Wire Instruction Update Form

Part 1 – General Information

Organization name _____

Account ID _____

Part 2 – Automated Clearing House (ACH) or Wire Transfers

ACH information is necessary to make electronic deposits and withdrawals between your bank or financial institution and Wespath.

Wire information is necessary to withdraw funds from your Wespath account(s) to your bank or financial institution.

Please include the information on the right:

Institution name _____

Institution address _____

Account name _____

Routing number _____

Account number _____

Account type ☐ Checking ☐ Savings

Transfer type ☐ ACH ☐ Wire

☐ Add ☐ Remove

Part 3 – Signature

Print name of signatory 1* _____

Title _____

Signature on behalf of account holder _____

Date _____

Print name of signatory 2* _____

Title _____

Signature on behalf of account holder _____

Date _____

**Two signatures are required.*



Please complete this form and send it by:

- E-mail (scanned copy) to **support@wespath.org**
- Fax to **1-847-866-4894**
- Mail to **Plan Sponsor Management Team**
Wespath Benefits and Investments
1901 Chestnut Avenue
Glenview, IL 60025-1604

Be sure to keep a copy for your records.

Part 4 – For Wespath Use Only

Account number _____