

Direct Deposit—Information and Instructions

INFORMATION

This form allows you to set up payments from Wespath Benefits and Investments (Wespath) by electronic funds transfer (EFT). Payments will be deposited into your account with a bank or other financial institution located in the United States.

For **Retirement Distributions**, you can print the form and complete and sign it manually. If you prefer to enter your EFT information for your Retirement Distributions online, enrollment in Benefits Access at benefitsaccess.org is required. Once you are enrolled, you can log in, click on “**Retirement Details**,” select “**Distributions**,” then choose “**Manage Retirement Benefits**.”

To set up **Comprehensive Protection Plan (CPP)** or **Basic Protection Plan (BPP)** payments through EFT, please complete this digital form and use the electronic signature feature. If you prefer, you can print the form, complete and sign it manually, and send to Wespath. We are unable to set up CPP or BPP EFTs through Benefits Access at this time.

INSTRUCTIONS

Type on the digital form or print clearly on the paper form.

Part 1 – Personal Information

Provide your personal information.

Part 2 – Distribution Type

You must check the appropriate box to indicate if this EFT setup is for Retirement Distributions or CPP/BPP payments; otherwise, your deposit may be delayed.

Part 3 – Deposit Account Information

Provide the information for the account where your payments should be deposited.

Part 3 – Signature

Read the acknowledgements and, if you agree, sign and date the form. Then return it to Wespath via the instructions on the form. Keep a copy of the submitted form for your records.

Direct Deposit

Part 1 – Personal Information *Type or print in ALL CAPS.*

Name _____ Social Security # (last 5 digits) _____

Address _____ Primary phone # _____

_____ E-mail _____

Check if new mailing address. Effective date _____

Part 2 – Distribution Type (Your request may be delayed unless the appropriate box below is checked)

All payments

Retirement plans

Monthly benefit payments Retirement income payments One-time distribution

Comprehensive Protection Plan (CPP)/Basic Protection Plan (BPP)

Disability payments School certificate 12-month survivor payments

Part 3 – Deposit Account Information

Your distribution will be deposited into your account with a bank or other financial institution. Only financial institutions based in the United States are permitted.

Bank name: _____ Bank phone # _____

Account type: Checking Savings

Bank Routing number (9 digits): _____ Bank Account number: _____

Part 4 – Signature

I acknowledge:

- I am receiving retirement plan, survivor or disability payment(s) from Wespath Benefits and Investments (Wespath).
- I authorize Wespath to forward such payments by direct deposit to the financial institution indicated above.
- If amounts to which I am not entitled are erroneously credited to my deposit account, I agree to return such deposits to Wespath and I authorize Wespath to automatically reverse such deposits.

I understand that this form must be received by Wespath by the 10th business day before the end of the month to be effective for next month's deposit. This direct deposit form will remain in effect until I submit a new form or my series of payments cease.

Signature _____ Date _____

If you are **NOT** completing this document online, please complete it and return to Wespath by one of the following methods:

- E-mail (scanned copy) to retirementteam@wespath.org,
- Fax to **1-847-866-4677**, or
- Mail to: Wespath Benefits and Investments
Attention: Retirement Benefits
1901 Chestnut Avenue, Glenview, IL 60025-1604

Be sure to keep a copy for your records.

This form includes and/or is requesting personally identifiable information (PII) and/or protected health information (PHI). You are encouraged to make elections and beneficiary designations online at benefitsaccess.org. When possible, managing your benefits online is the recommended approach to keep your PII and PHI safe and secure